



Short Term Unoccupied – Multi Insurer

Certificate Wording

Guide to Short Term Unoccupied - Multi Insurer Certificate Wording

This insurance is designed to provide cover for You as owners of residential property.

There are general obligations contained in this certificate and obligations specific to certain sections (additional obligations may be imposed by endorsement) that are all important to us and which We rely upon You to comply with.

The obligations clearly set out what You must do to ensure cover under this certificate is not prejudiced. In the event You breach an obligation(s) and You need to make a claim You will need to show that non - compliance with the obligation could not have increased the risk of the loss which actually occurred in the circumstances in which it occurred.

If You are unsure as to what an obligation means or if You are unable to comply with the terms You should consult with Your insurance advisor

The certificate defines what is covered under separate sections 1-4. Within those Sections the extent of cover is explained together with obligations and exclusions specific to that Section.

Exclusions applying to the whole certificate are set out in General Exclusions and We will not pay a claim if these exclusions are applicable.

The General certificate conditions sets out certain rights of You and Us and include clauses that apply to the whole of the certificate.

The certificate Definitions provide the meaning to words and phrases wherever they appear in the certificate. You will see words in bold which highlights that for the purposes of this certificate they are a definition.

The Schedule attaching to this certificate will set out the period of this insurance and specify which Sections of this certificate are operative including the Sums Insured.

The Schedule may also contain clauses additional to the certificate wording that We have imposed placing additional obligations on You and/or limiting coverage. The terms of those clauses will be attached to the certificate in the form of an endorsement.

In the unlikely event You feel that You need to make a complaint concerning this insurance You will find this in our complaints procedure section.

Reading the Certificate

It is strongly recommended that You read the Certificate including the Schedule and any endorsements to ensure that the cover meets with Your requirements. In the event that the cover does not meet with Your requirements You should immediately advise Your insurance advisor.

We will then decide whether or not to agree to a variation of the policy. However, the terms of the Certificate will remain effective unless We have agreed to a variation in writing.

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Authorised Certificate

This Certificate and any replacement Schedule and/or endorsement are to be read together as one document.

This Certificate is a legally binding contract which You have made with Underwriters.

In consideration of the payment by You of the premium specified in the Schedule Underwriters agree (subject to the terms, conditions and exclusions of the Certificate) to indemnify You against Damage, accident or injury occurring during the Period of Insurance.

Provided always that:-

- (i) The liability of the Underwriters shall not exceed the Sums Insured or limits of liability stated in the Schedule or such other Sums Insured or limits of liability as maybe substituted by endorsement or attached hereto;
- (ii) This Certificate insures You only in respect of the sections where a Sum Insured or a limit of liability is specified in the Schedule

Any dispute arising out of or in connection with this Certificate shall be subject to and construed solely in accordance with the laws of England and Wales. You and the Underwriters agree that all disputes arising out of or in connection with the Certificate shall be subject to the jurisdictions of the courts of England and Wales or as otherwise agreed in accordance with the EU Disclosure Clause.



Authorised Signatory

This is to certify that authorisation has been granted to Commercial Express Quotes Ltd under Contract Number B1262BW0181717 .

Several Liability Notice

The subscribing Underwriters' obligations under contracts of insurance to which they subscribe are several and not joint and are limited solely to the extent of their individual subscriptions. The subscribing Underwriters are not responsible for the subscription of any co subscribing Underwriter who for any reason does not satisfy all or part of its obligations.

General Obligations

You have an obligation in your Proposal to answer any questions honestly and accurately make a fair presentation of the risk and disclose every material fact and circumstance (a material fact or circumstance is material if it would influence the judgement of the Underwriter when considering whether to accept the risk and on what terms, conditions and premium) as otherwise Underwriters shall be entitled to remedy their position in accordance with the Claims and Remedy conditions of this Certificate.

These obligations also apply to variations and continue throughout the period of this insurance including any subsequent period(s) of insurance granted by Underwriters.

Without prejudice to Underwriters rights, if You are unsure as to what constitutes a fair presentation of risk, a material fact or circumstance, or if You have any questions concerning the Certificate terms and conditions, You should check with Your insurance advisor.

The Certificate contains important obligations terms and conditions that must be complied with including but not limited to:

Alteration in Risk

You must immediately notify Underwriters if the risk has altered:

- a) by removal of any fire and security protections or building component designed to prevent Damage to the Property Insured, or
- b) whereby the risk of Damage accident or liability is increased, or
- c) by the Business being wound up or carried on by a liquidator or receiver or permanently discontinued, or
- d) whereby the Your interest ceases except by will or operation of law, or
- e) by a change of type of tenant or use of the Buildings, or the Buildings becoming Unoccupied

otherwise the Certificate will be treated as cancelled and all cover will terminate unless You have notified Underwriters of any such alteration(s) and at their option they have agreed in writing to vary the Certificate.

Reasonable Precautions

You must;

- a) take all reasonable precautions to prevent occurrences which may give rise to Damage or accidents
- b) take all reasonable steps to comply with statutory requirements, obligations and regulations imposed by any authority
- c) take immediate steps to make good or remedy any defect or danger which becomes apparent or take such additional precautions as circumstances may require
- d) when undertaking Renovations to the Property Insured You must take all reasonable precautions to prevent Damage. You must not undertake Building Works without Underwriters express written agreement.

otherwise Underwriters may refuse to pay your claims or provide indemnity under this Certificate

Unoccupied Buildings

When the Buildings (or part thereof) are Unoccupied you must comply with conditions 1-7 below otherwise all Damage arising from or caused by Defined Perils (where the Peril is operative) of Fire, Explosion, Oil escaping from any heating systems or domestic appliances, Malicious Acts and Vandalism, Theft or attempted Theft will be excluded.

1. You or Your nominee must inspect the Buildings every fourteen days, keeping a written record noting any damage or breaches in security. If measures taken to prevent further damage or breaches in security have proved inadequate, improvements must be made and documented.
2. all gas, water and electricity mains supplies are kept disconnected and water systems drained (except those supplies required to maintain automatic sprinkler installations, lighting or alarm systems which are to remain in operation for security or fire protection purposes) however a fixed central heating system may remain in operation provided the heating system is linked to a frost-stat and a minimum temperature of 4°C is maintained

Obligations (continued)

3. The following minimum protections are in operation:
 - a. all doors and windows are securely locked and fastened
 - b. all security and alarm protections are set in full operation and are in proper working order
 - c. any letter boxes sealed
4. If unauthorised entry or attempt thereat is detected more than twice in any one Period of Insurance, immediate notice must be given to Underwriters
5. all loose or moveable combustible items or materials other than fixtures and fittings are at all times removed from the Buildings and cleared from the Premises
6. all waste or refuse must be removed from the Buildings and cleared at least once a week from the Premises
7. tanks containing fuel or other flammable liquids are drained and purged within 14 days of the Buildings becoming Unoccupied (not applicable if property is in Northern Ireland)

Claims & Remedy Condition

We aim to settle valid claims promptly and fairly in accordance with the cover provided by this Certificate.

Your claim will be managed from within Our dedicated insurance claims team supported on certain occasions by a professional loss adjusting firm and/or a specialist services company to ensure Your claim is settled for the correct amount as quickly as possible.

It is important that You:

- a) have made a fair presentation of the risk and disclosed every material fact and circumstance, and
- b) have complied with the obligations, terms and conditions contained in the Certificate throughout this period of insurance

otherwise Your claim may not be paid.

If You submit a valid claim and it transpires that You have breached Your obligations of disclosure, or made a misrepresentation then following a breach of disclosure which is either deliberate or reckless Underwriters shall be entitled to

- i) avoid the contract, refuse all claims, and
- ii) retain the premiums paid

If You submit a valid claim and it transpires that You have breached Your obligations of disclosure, or made a misrepresentation, then following a breach of disclosure which is neither deliberate or reckless Underwriters shall be entitled, if cover would not have been offered, to

- i) avoid the contract, refuse all claims, and
- ii) return the premiums paid

If You submit a valid claim and it transpires that You have breached Your obligations of disclosure, or made a misrepresentation, then following a breach of disclosure which is neither deliberate or reckless Underwriters shall be entitled, if cover would have been offered on different terms, to

- (i) treat the contract as being entered into but the contract will be treated as if it had been entered into on those different terms (other than terms relating to premium), and
- (ii) reduce proportionately the amount to be paid on a claim if Underwriters would have entered into the contract (whether the terms relating to matters other than the premium would have been the same or different), but would have charged a higher premium. If more than one Premises is stated in the Schedule the proportion of the premium charged for the Premises that has sustained Damage will be applied.

Claims & Remedy Condition continued

¹ reduce proportionately means that Underwriters need only pay on the claim X% of what otherwise they would have been under an obligation to pay under the terms of the Certificate (or, if applicable, under the different terms provided for by virtue of paragraph (i)), where -

$$X = \frac{\text{Premium actually charged}}{\text{Higher Premium}} \times 100$$

Section 1 - Buildings Insurance

Cover and Basis of Settlement

Underwriters agree that if, during the Period of Insurance, an item of Buildings at the Premises sustains Damage due to a Defined Peril then following an Insured Event Underwriters will pay You:-

- (i) the Cost of Reinstatement of the Buildings provided that reinstatement or replacement takes place in accordance with the Reinstatement Conditions set out below, or if the Buildings is an individual flat, forming part of a block, We will pay the amount to reinstate the damaged Buildings belonging to You in accordance with the reinstatement conditions but We will not pay for any Damage to common parts other than those parts owned by You or for which You are individually legally responsible.
- (ii) Where reinstatement or replacement of the Buildings does not take place in accordance with (i) above for any reason whatsoever the Alternative Basis of Settlement Condition will apply.

Reinstatement Conditions

- i) Underwriters' liability for the repair or replacement of Buildings damaged in part only shall not exceed the amount which would have been payable had such property been wholly lost or destroyed.
- ii) No payment beyond the amount which would have been payable in the absence of this Reinstatement Basis of Indemnity shall be made:-
 - a. unless reinstatement commences within 12 months of Damage occurring unless otherwise agreed by Underwriters;
 - b. until the Cost of Reinstatement shall have been actually incurred;
 - c. if the Buildings at the time of the Damage shall be insured by any other insurance effected by the You or on Your behalf which is not upon the same basis of reinstatement.

Subject always to Underwriters liability not exceeding the limits and Sum Insured stated in the Schedule.

Alternative Basis of Settlement Condition

Where Cost of Reinstatement is not applied Underwriters agree that if, during the Period of Insurance, an item of Property Insured at the Premises sustains Damage arising from an Insured Event under this Section by a Defined Peril then Underwriters will pay You, whichever is the lesser of:

- i) the cost to reinstate, repair or replace such property or any part of it less an appropriate deduction for depreciation wear and tear, or
- ii) the diminution in value of the Property Insured, or
- iii) if i) or ii) above is not applied whatever other measurement of settlement that both You and Underwriters agree upon

Subject always to Underwriters liability not exceeding the limits and Sum Insured stated in the Schedule.

Buildings Insurance (continued)

Exclusions applying to this section

The following exclusions apply to this Section:

- a. the amount of the Excess stated in the Schedule
- b. loss by delay, loss of market, Consequential Loss of any and every description
- c. Property Insured more specifically by or on behalf of You or more specifically covered under another Section of this Certificate
- d. Damage to any Property Insured directly or indirectly caused or contributed from:
 - i) moth, termites, vermin or insect, wear, tear, gradual deterioration, rust or oxidisation, rot, mould or mildew, inherent vice, latent defect unless resulting from Damage not otherwise excluded
 - ii) corrosion, rust, wet or dry rot, shrinkage, evaporation, loss of weight, dampness, dryness, marring, scratching or denting unless resulting from Damage not otherwise excluded
 - iii) change in climatic or atmospheric conditions or in water table levels,
 - iv) theft, wind, rain, hail, sleet, snow, flood or dust Damage to movable property in the open, fences and gates,, terraces, patios, paths, drives, footpaths, walls, hedges, swimming pools, tennis courts, squash courts, greenhouses and Outbuildings.
 - v) infidelity or dishonesty by You or any of Your Employees or other persons to whom Property Insured may be entrusted or loss, destruction or Damage resulting from You voluntarily parting with title or possession of any property if induced to do so by any fraudulent scheme, trick, device or false pretence
 - vi) any unexplained loss or loss or shortage disclosed on taking inventory, misfiling or misplacing of information
 - vii) theft or attempted theft
 - viii) Damage caused by malicious persons authorised to be in the Buildings at the time of the Damage
 - ix) any undamaged part or item forming part of a set.
 - x) Damage to:
 - a) property or structures in course of construction or erection and materials or supplies in connection with all such property, and
 - b) land, roads, piers, jetties, bridges, culverts or excavations

Limit of Indemnity

Underwriters' liability in respect of all incidents of Damage to an item of Buildings during the Period of Insurance shall be limited as follows:

- (i) If an individual Sum Insured is specified on the Certificate Schedule for that item, Underwriters' liability shall be limited to that Sum Insured;
- (ii) In any event, Underwriters' liability shall in no circumstances exceed, in the aggregate, the total Sum Insured for the category of Buildings on the Schedule under which that item falls.

Buildings Insurance (continued)

But:-

- (i) In the event that, at the time of Damage any Buildings are awaiting refurbishment, redevelopment or renovation, then Underwriters shall not be liable for any costs which would have been incurred by You in the absence of such Damage as part of that work.
- (ii) In the event that, at the time of Damage any Buildings are the subject of an existing contract or order for demolition then Underwriters' liability shall be limited to Removal of Debris.

Average

Each item insured under this Condition is declared to be separately subject to the following Condition of Average, namely: If at the time of repair or rebuilding or replacement the Cost of Reinstatement which would have been incurred in reinstatement if the whole of the property by such item had been destroyed exceeds the Sum Insured thereon at the commencement of any Damage to such property then You shall be considered as being Your own insurer for the difference between the Sum Insured and the sum representing the Cost of Reinstatement of the whole of the property and shall bear a rateable proportion of the loss accordingly.

The Excess shall not be reduced in the event that the Average clause applies to Your claim.

If the Alternative Basis of Settlement Condition is applied this Average clause is amended to:
The Sum Insured by each item is separately declared to be subject to Average.

In the event that the Sum Insured for any such item shall, at the commencement of Damage, be less than the value of the property covered, then the amount payable by Underwriters shall be proportionately reduced.

Other Insurances

If at the time of Damage resulting in a loss under this Section there be any other insurance effected by or on Your behalf of covering such loss or any part of it the liability of the Underwriters hereunder shall be limited to its rateable proportion of such loss.

Definitions specific to this Section

Cost of Reinstatement means:

- i) the rebuilding or replacement of property lost or destroyed which provided Underwriters' liability is not increased may be carried out:
 - a. in any manner You and the Underwriters' agree
 - b. on another site agreed by both You and the Underwriters
- ii) the repair or restoration of property damaged to a condition equivalent to or substantially the same as but not better or more extensive than its condition when new including an allowance for Removal of Debris, European Community and Public Authorities, Architects Surveyors Legal and Consulting Fees

Architects Surveyors Legal and Consulting Engineers Fees means:

The reasonable cost of employing architects surveyors lawyers and consulting engineers in the reinstatement or repair of the Buildings consequent upon its Damage but not for preparing any claim.

Removal of Debris means costs and expenses necessarily incurred by You with the consent of the Underwriters in:

- a) removing debris
- b) dismantling and/or demolishing
- c) shoring up or propping of the portions of the Buildings
- d) clearing drains sewers and gutters at the Premises

following an Insured Event

Buildings Insurance (continued)

The Underwriters will not pay for any costs or expenses;

- a) incurred in removing debris except from the site of such property destroyed or Damaged and the area immediately adjacent to such site
- b) arising from pollution or contamination of property not insured by this Section

European Community and Public Authorities

Such additional cost of reinstatement as may be incurred solely by reason of the necessity to comply with the stipulations of;

- a) European Community Legislation or
- b) Building or other Regulations under or framed in pursuance of any Act of Parliament or Bye- Laws of any Public Authority (hereafter referred to as 'the Stipulations') in respect of the lost destroyed or Damaged property thereby insured undamaged portions thereof

Excluding;

- a) the cost incurred in complying with the Stipulations:-
 - i) in respect of Damage occurring prior to the granting of this Extension
 - ii) in respect of Damage not insured by this Section
 - iii) under which notice has been served upon the Insured prior to the happening of the Damage
 - iv) for which there is an existing requirement which has to be implemented within a given period
 - v) in respect of property entirely undamaged by any peril hereby insured against
- b) the additional cost that would have been required to make good the property lost destroyed or Damaged to a condition equal to its condition when new had the necessity to comply with the Stipulations not arisen
- c) the amount of any charge or assessment arising out of capital appreciation which may be payable in respect of the property or by the owner thereof by reason of compliance with the Stipulations.

Extensions applying to this section

Following an insured event under this Buildings Section cover is provided for:

1. Trace and Access

We will pay You the reasonable costs necessarily incurred by You in locating the source and subsequent making good of Damage resulting from;

- a) the escape of water from any tank, apparatus or pipe serving the Buildings
- b) accidental Damage to cables, underground pipes and drains serving the Buildings

Provided that the maximum amount payable under this Extension shall not exceed in any one period of insurance £2,500.

2. Unauthorised use of electricity gas or water

We will pay for the cost of metered electricity gas or water for which You are legally responsible arising from its unauthorised use by persons taking possession of or occupying Buildings without Your authority up to a limit of £5,000 provided that You shall take all practical steps to terminate such unauthorised use as soon as it is discovered.

Buildings Insurance (continued)

3. Loss of metered water

We will pay for the cost of metered water which You are legally responsible arising from accidental escape from water tanks, apparatus and pipes as a result of Damage caused by a Defined peril but only when such a Loss can be determined by measurement from the water authority meter for which You are responsible.

Provided that the maximum amount does not exceed £2,500 in respect in any one claim and not exceeding £5,000 in any one period of insurance

Excluding:

Any Loss which has not been discovered and remedial action taken within 30 days of the occurrence of the Damage

You must record the reading of the meter at intervals of no more than 30 days

Clauses applicable to this section

Index Linking

We will increase Your Sum Insured each month in line with the house rebuilding cost index produced by the House Rebuilding Cost Index produced by the Royal Institute of Chartered Surveyors.

In the event of a claim, we will continue to adjust the sum insured during the period required to rebuild, up to a maximum of three years, provided that:

- The sum insured at the date of loss is sufficient to rebuild the property;
- The rebuilding or repair is carried out without delay

Transfer of Interest

If at the time Damage to the Buildings are under a binding but uncompleted contract for sale by You and the purchaser does not hold any insurance against such Loss destruction or Damage then on completion of the sale and Your request the purchaser shall be entitled to the benefits of this Certificate without prejudice to the rights and liabilities of You or Us under this Certificate up to the date of completion.

Section 2- Contents Insurance

Cover and Basis of Settlement

Underwriters agree that if, during the Period of Insurance, an item of Contents at the Premises sustains Damage due to a Defined Peril then following an Insured Event Underwriters will pay You:-

the replacement cost of the damaged Contents as new, provided that the Sum Insured is at least equal to the cost of replacing all the Contents, or at Underwriters option pay the costs of repairing any item.

Underinsurance

If the Contents suffer Damage and the Sum Insured is not equal to the cost of replacing all the Contents as new, then You shall be considered as being Your own insurer for the difference and shall bear a rateable share of the Loss accordingly.

Other Insurances

If at the time of Damage resulting in a loss under this Section there be any other insurance effected by or on Your behalf of covering such loss or any part of it the liability of the Underwriters hereunder shall be limited to its rateable proportion of such loss.

Contents Insurance (continued)

Exclusions applicable to this section

The exclusions below will not apply where:

- (i) such Damage not otherwise excluded which itself results from a Defined Peril
- (ii) subsequent insured Damage which itself results from a cause not otherwise excluded

The following exclusions apply to this Section:

- a. the amount of the Excess stated in the Schedule
- b. Damage to Brown Electrical Goods
- c. Damage to Contents used only or mainly for business or professional purposes
- d. Damage to Contents in the open
- e. loss by delay, loss of market, Consequential Loss of any and every description
- f. Damage to any Property Insured directly or indirectly caused or contributed from:
 - a) Theft or attempted theft:
 - § by a person authorized to be in any part of Your Buildings
 - § of Money, Certificates, documents or Valuables;
 - § unless accompanied by forcible and violent entry into or exit from the Buildings or involving violence or the threat of violence
 - § of any amount over £500 from outbuildings and garages
 - i) moth, termites, vermin or insect, wear, tear, gradual deterioration, rust or oxidisation, rot, mould or mildew, inherent vice, latent defect not otherwise excluded
 - ii) corrosion, rust, wet or dry rot, shrinkage, evaporation, loss of weight, dampness, dryness, marring, scratching or denting not otherwise excluded
 - iii) change in climatic or atmospheric conditions or in water table levels,
 - iv) infidelity or dishonesty by You or any of Your Employees or other persons to whom Contents may be entrusted or Damage resulting from You voluntarily parting with title or possession of any property if induced to do so by any fraudulent scheme, trick, device or false pretence
 - v) any unexplained loss or loss or shortage disclosed on taking inventory, misfiling or misplacing of information
 - vi) Damage caused by Theft, attempted Theft, Malicious Acts or vandalism by any persons authorised to be in the Buildings
 - vii) any undamaged part or item forming part of a set.

Section 3- Property Owners Liability

The Underwriters will indemnify You against all sums the You become legally liable to pay as damages and claimants costs and expenses arising out of events occurring during the period of insurance in the course of the Business causing accidental;

- a) Injury to any person other than an Employee
- b) damage to material property
- c) nuisance or trespass, obstruction, loss of amenities or interference with any right of way, air, light or water or other easement
- d) wrongful arrest, detention, imprisonment or eviction of any person or invasion of the right of privacy occurring within the Territorial Limits

Additional Persons Insured

This Section shall extend to include in the event of the death resulting from Injury of any person entitled to indemnity under this Section the deceased's legal personal representatives but only in respect of liability incurred by such deceased person.

Property Owners Liability (continued)

At Your request the Underwriters will indemnify under the terms of this Section any Your directors or Employee in respect of liability arising in connection with the ownership of the Premises described in the Schedule

Provided always that;

- a) each such additional person insured shall as though they were You observe fulfil and be subject to the terms of this Certificate insofar as they can apply
- b) the Underwriters shall retain the sole conduct and control of all claims.

Compensation for Court Attendance

In the event of any of the undermentioned persons attending court as a witness at the request of the Underwriters in connection with a claim that You are entitled to indemnity under this Section the Underwriters will provide compensation to You at the following rates per day for each day on which attendance is required;

- a) any director or partner of £250
- b) any Employee £100

Cross Liabilities Clause

If more than one of You is referred to in the Schedule each of You so named shall be considered as a separate and distinct entity and the word You shall be construed as applying to each of You in the same manner as if a separate Certificate had been issued to each.

Provided always that the liability of the Underwriters for all damages payable as a result of any one occurrence or of all occurrences of a series consequent upon or attributable to one source or original cause shall not exceed in the aggregate the Limit of Indemnity stated in the Schedule irrespective of the number of insured parties involved.

Data Protection Act

The Underwriters will indemnify You in respect of liability arising under the Data Protection Act 1984

Provided that;

- a) the process of registration under the above Act has been commenced or completed by You and the application has not been refused or withdrawn
- b) no liability arises as a result of the provision by You of the services of a computer bureau

The Underwriters shall not be liable in respect of;

- a) the recording or provision of data for reward or for determining the financial status of any person
- b) any liability which arises as a result of a deliberate act or omission of You and which could reasonably have been expected by You having regard to the nature and circumstances of such act or omission

The total liability of the Underwriters including all costs and expenses in this respect shall not exceed £250,000 during any one Period of Insurance, such amount being included within and not additional to the Limit of Indemnity.

Defective Premises Act

This Section subject otherwise to the terms of the Certificate and within the Limit of Indemnity extends to indemnify You against liability for Injury or Damage arising solely by reason of Section 3 of the Defective Premises Act 1972 or Article 5 of the Defective Premises (Northern Ireland) Order 1975 in respect of any premises previously owned for purposes pertaining to the Business and since disposed of by You provided that;

- a) this extension shall not indemnify You in respect of Damage to the land or premises disposed of or in connection with the cost of rectifying any defect or alleged defect therein
- b) the Underwriters will not be liable under this extension if You are entitled to indemnity under any other insurance.

Property Owners Liability (continued)

Discharge of Liability Clause

The Underwriters may pay the Limit of Indemnity or any lesser amount for which any claim or claims against You can be settled and the Underwriters shall be under no further liability in respect of such claim or claims except for costs or expenses incurred prior to the date of such payment.

Limit of Liability

The liability of the Underwriters for all damages payable under this Section as a result of any one occurrence or of all occurrences of a series consequent upon or attributable to one source or original cause shall not exceed the Limit of Indemnity stated in the Schedule irrespective of the number of insured parties involved.

In addition the Underwriters will pay;

- a) all other defence costs and expenses incurred with their prior written consent
- b) the legal costs and expenses incurred with their written consent for the defence of prosecution brought under Section 36 or 37 of the Health and Safety at Work Act 1974 for any alleged offence as detailed in Section 33(1) (a) (b) or (c) of the Act or under the Health and Safety at Work (Northern Ireland) Order 1978 under Article 31 including legal costs and expenses incurred with the consent of the Underwriters in an appeal against conviction arising from such proceedings provided that:
 - i.) the proceedings relate to the health, safety and welfare of persons other than Employees
 - ii.) the Underwriters will not indemnify You in respect of
 - 1) fines and penalties
 - 2) costs or expenses insured elsewhere

Exclusions Applying to Section 3

The Underwriters shall not be liable under this Section for:

- (1) Any liability assumed by You by a contract or agreement entered into by You and which would not have attached in the absence of such agreement

Loss of or Damage to;

 - a) property belonging to You
 - b) property which is leased, let, rented, hired or lent to or which is the subject of a bailment to You
- (2) Injury, loss or Damage caused by or in connection with or arising out of the ownership, possession or use by or on behalf of You of any;
 - a) Aircraft, hovercraft or watercraft
 - b) mechanically-propelled vehicle or trailer attached thereto (other than motorised garden implements whilst stored at the Premises or being used to maintain the land at the Premises) and, any liability for which compulsory motor insurance or security is required under the Road Traffic Act 1988 as amended by the Motor Vehicles (Compulsory Insurance) Regulations 1992 and the Road Traffic (Northern Ireland) Order 1981 as amended by the Motor Vehicles (Compulsory Insurance) Regulations (Northern Ireland) 1993 or other compulsory road traffic act legislation.
 - c) lift, elevator, hoist, crane, steam boiler or other apparatus operating under pressure, for which a statutory inspection certificate is required but not in force at the time of the Injury, loss or Damage
- (3) any sums for which You are/or becomes liable to pay as a result of any claim(s) made against You or for any associated defence costs or expenses of any kind from any liability arising directly or indirectly out of;
 - a) loss or alteration or Damage to, and/ or
 - b) a reduction in the functionality availability or operation of

a computer system or programme, hardware, data information repository, microchip, integrated circuit or similar device in computer equipment or non-computer equipment as a result of Your e-activities.

Property Owners Liability (continued)

For the purpose of this exclusion, e-activities means any use of electronic networks including the internet and private networks, intranets, extranets, electronic mail, worldwide web and similar medium carried out by the You or by any person, persons, partnership, firm or company acting for You or on Your behalf.

- (4) any sums You are/or become liable to pay but for the existence of the Section would be covered elsewhere except in respect of any excess beyond the amount payable under such other insurance had this insurance not been effected.

Section 4 - Employers Liability

Cover

The Underwriters will indemnify You against all sums that You shall become legally liable to pay as damages, together with costs and expenses shown below, in respect of Injury sustained within the Territorial Limits during the Period of Insurance by any Employee arising out of their employment by You in the course of the Business.

Limit of Indemnity

The liability of the Underwriters under this Section for damages, costs and expenses payable in respect of any one claim or series of claims against You arising out of one event shall not exceed the amount stated in the Schedule.

Costs and expenses shall be deemed to mean:

- a) costs and expenses of claimants for which You are legally liable;
- b) other costs and expenses incurred with the Underwriters written consent in respect of any claim which may be the subject of indemnity under this Section;
- c) solicitor's fees incurred with the Underwriters' written consent for:
 - i) defence in any Court of Summary Jurisdiction of any proceedings brought against You in respect of breach or alleged breach of any statutory duty resulting in Injury;
 - ii) representation at a Coroners Court or Fatal Accident Inquiry in respect of any death;which may be the subject of indemnity under this Section;
- d) legal costs and expenses incurred with the Underwriters' written consent by You and, at Your request, any director or Employee, and costs awarded against You or the director or Employee arising in connection with a prosecution (including an appeal against any conviction resulting from a prosecution) as a result of an alleged offence occurring during the Period of Insurance under the Health and Safety at Work etc Act 1974 or similar safety legislation of Great Britain, Northern Ireland, the Channel Islands or the Isle of Man provided that:
 - i) the proceedings relate to the health safety or welfare of Employees;
 - ii) the Underwriters will not indemnify You in respect of:
 - ii.i) proceedings consequent upon a deliberate act by or omission by You, any director or Employee;
 - ii.ii) fines or penalties of any kind or the costs of appeal against improvement or prohibition notices;
 - ii.iii) costs and expenses insured by any other policy.
- e) legal costs and expenses incurred with the Insurer's written consent by You, and costs awarded against You arising in connection with a prosecution (including an appeal against any conviction resulting from a prosecution) as a result of the defence of criminal proceedings brought under the Corporate Manslaughter and Corporate Homicide Act 2007 or similar legislation provided that:
 - i) the liability of the Underwriters for all legal costs and expenses payable in any one Period of Insurance shall not exceed the sum of £5,000,000 or the Limit of Indemnity stated in the Schedule whichever is the lesser and will form part of and not be in addition to the Limit of Indemnity stated in the Schedule;
 - ii) the proceedings relate to an actual or alleged offence committed during the Period of Insurance within the Territorial Limits and in connection with the Business;
 - iii) the Underwriters will not indemnify You in respect of:
 - iii.i) proceedings which result from any deliberate act or omission by You;
 - iii.ii) any fines or penalties of any kind

Section 4 - Employers Liability (continued)

- iii.iii) any remedial or publicity orders or any steps required to be taken by such orders;
- iii.iv) costs and expenses insured by any other policy.

Additional Persons Insured

- a) In the event of the death of any person entitled to indemnity under this Section the Underwriters will indemnify in the terms of this Section the deceased's legal personal representatives but only in respect of liability incurred by such deceased person;
 - b) At Your request the Underwriters will indemnify in the terms of this Section:
 - i) any principal in respect of liability arising out of the performance by You of any agreement entered into by You with the principal to the extent required by such agreement;
 - ii) any of Your directors or Employees in respect of liability arising in connection with the Business provided that You would have been entitled to indemnity under this Section if the claim had been made against You;
 - iii) any officer committee or member of Your canteen, sports, social or welfare organisations, fire, security, first aid, medical or ambulance services in their respective capacities as such;
 - iv) any of Your directors or senior officials in respect of private work undertaken by any Employee for such director or senior official;
- provided that:
- a) each person shall as though he were You observe fulfill and be subject to the terms of this Section insofar as they can apply; and
 - b) the Underwriters shall retain the sole conduct and control of all claims.

Compensation for Court Attendance

In the event of the following persons attending court as a witness at the request of the Underwriters in connection with a claim that You are entitled to indemnity under this Section the Underwriters will provide compensation to You at the following rates per day for each day on which attendance is required:

- a) any of Your directors or partners £250
- b) any Employee £100

Right of Recovery

This Section is deemed to be in accordance with the provisions of any law relating to compulsory insurance of liability to Employees in Great Britain Northern Ireland the Channel Islands or the Isle of Man but You shall repay to the Underwriters all sums paid by the Underwriters which the Underwriters would not have been liable to pay but for the provisions of such law.

Unsatisfied Court Judgements

In the event of Injury to an Employee, sustained during the Period of Insurance and arising out of his employment by You in the course of the Business, which results in a judgement for damages being obtained by such Employee, or his personal representatives, and which remains unsatisfied in whole or in part six months after the date of such judgement, the Underwriters will, at Your request, pay to the Employee or his personal representatives the amount of any such damages and any awarded costs to the extent that they remain unsatisfied provided that:

- a) the judgement for damages is obtained:
 - i) in a court of law within Great Britain, Northern Ireland, the Channel Islands or the Isle of Man; and
 - ii) against a company, partnership or individual other than You, conducting a business at or from premises within the territories described in i) above;

Employers Liability (continued)

- b) there is no appeal outstanding;
- c) the judgement relates to Injury which would otherwise be within the terms of the Certificate; and
- d) if any payment is made under the terms of this clause the Employee or the personal representative of the Employee shall assign the judgement to the Underwriters.

Exclusions

The Underwriters shall not be liable under this Section for:

- 1) So far as concerns the liability of any principal or liability assumed by You under agreement, and which would not have attached in the absence of such agreement, this Section shall not apply to any liability of whatsoever nature directly or indirectly caused by or contributed to by or arising from:
 - a) ionising radiations or contamination by radioactivity from any nuclear fuel or from any nuclear waste from the combustion of nuclear fuel; or
 - b) the radioactive toxic explosive or other hazardous properties of any explosive nuclear assembly or nuclear component thereof..
- 2) Any liability for which compulsory motor insurance or security is required under the Road Traffic Act 1988 as amended by the Motor Vehicles (Compulsory Insurance) Regulations 1992 and the Road Traffic (Northern Ireland) Order 1981 as amended by the Motor Vehicles (Compulsory Insurance) Regulations (Northern Ireland) 1993 or other compulsory road traffic act legislation.
- 3) Any liability arising out of work undertaken or operations located Offshore.
- 4) More than £5,000,000 including Claimant's Costs, Defence Costs and under all extensions in respect of any one claim or series of claims (regardless of the number of claimants) arising out of one event which falls within the definition of Terrorism under this Policy.
- 5) More than £5,000,000 including Claimant's Costs, Defence Costs and under all extensions in respect of any one claim or series of claims (regardless of the number of claimants) directly or indirectly caused by or alleged to be caused by or contributed to in whole or in part by or arising out of the manufacture of, mining of, use of, sale of, installation of, survey or investigation of, management of, removal or distribution of, existence of or exposure to asbestos products, asbestos fibres or asbestos dust or property or materials containing any of the foregoing.

General Exclusions

This Certificate does not cover the following:

Asbestos Exclusion

This insurance does not cover any loss, cost or expense directly or indirectly arising out of, resulting as a consequence of, or related to the manufacture, mining, processing, distribution, testing, remediation, removal, storage, disposal, sale, use of or exposure to Asbestos or materials or products containing asbestos whether or not there is another cause of loss which may have contributed concurrently or in any sequence to a loss.

Building Works Exclusion

This Certificate does not cover any loss Damage or liability caused by or arising out of Building Works.

Contamination and Pollution Exclusion Clause

- 1. This Certificate does not cover any loss, liability, Damage or liability due to contamination, soot, deposit, impairment with dust, chemical precipitation, poisoning, epidemic and disease including but not limited to foot and mouth disease, pollution, adulteration or impurification or due to any limitation or prevention of the use of objects because of hazards to health.

General Exclusions (continued)

2. This Exclusion does not apply if such loss or Damage arises out of one or more of the following perils:
 - i) Fire, lightning, explosion, impact of aircraft
 - ii) vehicle impact, sonic boom
 - iii) accidental escape of water from any tank, apparatus or pipe
 - iv) riot, civil commotion, malicious damage
 - v) storm, hail
 - vi) flood inundation
 - vii) earthquake
 - viii) landslide, subsidence
 - ix) pressure of snow, avalanche
 - x) volcanic eruption

Electronic Data Exclusion

1) Electronic Data Exclusion

Notwithstanding any provision to the contrary within this Certificate or any endorsement thereto, it is understood and agreed as follows;

- a) The Underwriters shall not be liable for any loss, damage, destruction, distortion, erasure, corruption or alteration of Electronic Data from any cause whatsoever (including but not limited to Computer Virus) or loss of use, reduction in functionality, cost, expense of whatsoever nature resulting therefrom regardless of any other cause or event contributing concurrently or in any other sequence to the loss.
Electronic Data means facts, concepts and information converted to a form useable for communications, interpretation or processing by electronic and electromechanical data processing or electronically controlled equipment and includes programmes, software and other coded instructions for the processing and manipulation of data or the direction and manipulation of such equipment.
Computer Virus means a set of corrupting harmful or otherwise unauthorised instructions or code including a set of maliciously introduced unauthorised instructions or code, programmatic or otherwise that propagate themselves through a computer system or network of whatsoever nature. Computer Virus includes but is not limited to "Trojan Horses" "worms" and "time or logic bombs".
- b) However, in the event that a peril listed below results from any matters described in the above paragraph, this Certificate subject to all its terms conditions and exclusions will cover physical damage occurring during the Period of Insurance to the Property Insured by the original Certificate directly caused by such listed peril.

Listed Perils;

- i) Fire
- ii) Explosion

2) Electronic Data Processing Media Valuation

Despite any provision to the contrary within the Certificate should electronic data processing media insured by this Certificate suffer physical loss or Damage insured by this Certificate, then the basis of valuation shall be the cost of the blank media plus the costs of copying the Electronic Data from back-up or from originals of a previous generation. These costs will not include research and engineering nor any costs of recreating, gathering or assembling such Electronic Data. If the media is not repaired, replaced or restored the basis of valuation shall be the cost of the blank media. However this Certificate does not insure any amount pertaining to the value of such Electronic Data to You or any other party, even if such Electronic Data cannot be recreated gathered or assemble

General Exclusions (continued)

Institute Radioactive Contamination Exclusion Clause

This clause shall be paramount and shall override anything contained in this Certificate inconsistent therewith:

In no case shall this Certificate cover loss Damage liability or expense directly or indirectly caused by or contributed to by or arising from;

- i) ionising radiations from or contamination by radioactivity from any nuclear fuel or from any nuclear waste or from the combustion of nuclear fuel
- ii) the radioactive, toxic, explosive or other hazardous or contaminating properties of any nuclear installation, reactor or other nuclear assembly or nuclear component thereof
- iii) any weapon of war employing atomic or nuclear fission and/or fusion or other like reaction or radioactive force or matter.

Micro-Organism Exclusion Clause

This Certificate does not cover any loss Damage claim cost expenses or other sum directly or indirectly arising out of or relating to mould, mildew, fungus, spores or other micro-organism of any type, nature or description including but not limited to any substance whose presence poses an actual or potential threat to human health.

This Exclusion applies regardless whether there is;

- i) any physical loss or Damage to Insured Property
- ii) any Defined Peril or cause whether or not contributing concurrently or in any sequence
- iii) any loss of use occupancy or functionality
- iv) any action required including but not limited to repair replacement removal cleanup abatement disposal relocation or steps taken to address medical or legal concerns.

This Exclusion replaces and supersedes any provision in this Certificate that provides insurance, in whole or in part, for these matters.

Northern Ireland Overriding Exclusion

Notwithstanding anything within the Certificate or in any extensions thereof it is hereby declared and agreed that as an exclusion overriding all other terms (including the nature and terms of perils insured against) this Certificate does not cover loss or destruction of or Damage to any property in Northern Ireland or loss resulting there from caused by or happening through or in consequence directly or indirectly of;

- i) civil commotion
- ii) any unlawful, wanton or malicious act committed maliciously by a person or persons acting on behalf of or in connection with any Unlawful Association

In any action suit or other proceedings where Underwriters allege that by reason of the provisions of this exclusion any loss, destruction or Damage or consequential loss is not covered by this Certificate the burden of proving that such loss is covered shall be upon You.

Nuclear Energy Risks Exclusion Clause

This Certificate shall exclude Nuclear Energy Risks whether such risks are written directly and/or via Pools and/or Associations.

For the purpose of this Certificate Nuclear Energy Risks shall be defined as all first party and or third party insurances in respect of;

- i) nuclear reactors and nuclear power stations or plant
- ii) any other premises or facilities whatsoever related to or concerned with:
 - a) the production of nuclear energy or
 - b) the production or storage or handling of nuclear fuel or nuclear waste

General Exclusions (continued)

- c) any other premises or facilities eligible for insurance by any local Nuclear Pool and/or Association.

Portable Heaters

The insurance by this policy does not cover damage caused by Portable Heaters

Sonic Bangs

The insurance by this Policy does not cover Damage caused by pressure waves caused by aircraft or other aerial devices travelling at sonic or supersonic speeds.

Terrorism Exclusion

Notwithstanding any provision to the contrary within this Certificate or any endorsement thereto it is agreed that this Certificate excludes loss, Damage, cost or expense of whatsoever nature directly or indirectly caused by, resulting from, arising out of or in connection with any act of Terrorism regardless of any other cause or event contributing concurrently or in any other sequence to the loss.

For the purpose of this Endorsement an act of Terrorism means an act, including but not limited to use of force or violence and/or the threat thereof, of any person or group(s) of persons, whether acting alone or on behalf of or in connection with any organisation(s) or government (s), committed for political, religious, ideological or similar purposes including the intention to influence any government and/or to put the public, or any section of the public, in fear.

This endorsement also excludes loss, Damage, cost or expense of whatsoever nature directly or indirectly caused by, resulting from or in connection with any action taken in controlling, preventing, suppressing or in any way relating to any act of Terrorism.

If Underwriters allege that by reason of this exclusion, any loss, Damage, cost or expense is not covered by this Certificate the burden of proving the contrary shall be upon You.

In the event any portion of this endorsement is found to be invalid or unenforceable, the remainder shall remain in full force and effect.

War and Civil War Exclusion Clause

Notwithstanding anything to the contrary contained herein this Certificate does not cover loss or Damage directly or indirectly occasioned by happening through or in consequence of war, invasion, acts of foreign enemies, hostilities (whether war be declared or not), civil war, rebellion, revolution, insurrection, military or usurped power or confiscation or nationalisation or requisition or destruction of or damage to property by or under the order of any government or public or local authority.

Certificate Conditions

Arbitration

If any difference shall arise as to the amounts to be paid under this Certificate (liability being otherwise admitted) such difference shall be referred to an arbitrator to be appointed by the parties in accordance with statutory provisions. Where any difference is by this Condition to be referred to arbitration the making of an award shall be a condition precedent to any right of action against the Underwriters.

Asbestos

This Certificate only insures asbestos physically incorporated in an insured building or structure, and then only provides indemnity in respect of that part of the asbestos which has been physically Damaged during the Period of Insurance by one of these Defined Perils;

Fire, lightning, explosion or aircraft (Listed Perils)

This coverage is subject to all limitations in the Certificate to which this endorsement is attached and in addition to each of the following specific limitations;

- a) the said building or structure must be insured under this Certificate for Damage by a Listed Peril.
- b) the Listed Peril must be the immediate sole cause of the Damage to the asbestos.
- c) You must report to the Underwriters the existence and cost of the Damage as soon as practicable after the Listed Peril first Damaged the asbestos.

However this Certificate does not insure any such Damage first reported to the Underwriters more than 12 (twelve) months after the expiration or termination of the Period of Insurance.

Certificate Conditions (continued)

This Certificate shall provide no cover (whether for physical Damage business interruption delay of repair or other consequential loss) in respect of;

- i) wear and tear or inherent defect, quality or vice in or of any asbestos
- ii) any compliance with or breach of any legal or other duty or obligation (including without limitation any duty arising from any contract or statute, or any instruction, request or order of any court or governmental or regulatory authority) of any person
- iii) in connection with the design manufacture installation use retention treatment management repair replacement or removal of any asbestos (Damaged or otherwise) or
- iv) any asbestos which the Listed Peril has not physically Damaged.

Cancellation

We may cancel the Certificate by writing to You at Your last or known address confirming that all cover will end 14 days after the date of Our letter.

You may cancel this insurance within 14 days of the day you purchase this insurance or the day on which You receive the Certificate wording, whichever is the later. Underwriters reserve their rights to charge a proportion of the premium or, if You have made a claim on this Certificate, not to refund any premium.

This Certificate may be cancelled at any time at the request of the Insured in writing to the Intermediary who effected the Certificate with no premium refunded.

Certificate Excesses - apply as below unless specified otherwise in the Schedule

You must pay an amount towards each claim. The amount You pay is called the 'excess'. The following excesses apply to each and every claim.

	Unoccupied Property
Subsidence, landslip or heave	£1000
Buildings	£500
Contents	£500
Loss of Rent	Cover not available
Property Owner's Liability	£500

Certificate Conditions (continued)

Claims - Your Duties

On the happening of any event which may give rise to a claim You shall;

- a) General - applicable to all Sections;
 - i) notify the Underwriters immediately, but in any event, within 30 days by calling 0330 100 6469
 - ii) take all practicable steps to recover property lost and otherwise minimise the claim
 - iii) inform the Police immediately and Underwriters within 14 days if the Damage is caused by thieves, malicious persons or vandals or by riot, civil commotion, strikes or labour disturbances
 - iv) give all information and assistance the Underwriters may require in a timely manner

- b) Applicable to Section 1 - Buildings;

Within 30 days or such further time as the Underwriters may in writing allow deliver to the Underwriters a written claim provided at Your own expense all details proofs and information regarding the cause and amount of Damage as the Underwriters may reasonably require together with details of any other insurances on any Property Insured by this Certificate and (if demanded) a statutory declaration of the truth of the claim and of any related matters

In certain circumstances Underwriters may require sight of freehold title or the insuring lease which must be provided by You within 30 days of any such a request.

No claim under this Section shall be payable unless the terms of this condition have been complied with.

- c) Applicable to Section 3 - Property Owners Liability and Section 4 - Employers Liability;

- i) not make or allow to be made on their behalf any admission offer promise payment or indemnity without the written consent of the Underwriters
- ii) immediately forward to the Underwriters every letter claim writ summons and process immediately upon receipt without acknowledgement
- iii) advise the Underwriters in writing immediately they have any knowledge of any impending prosecution inquest Fatal Accident or Ministry Enquiry.

Claims - Underwriters' Rights

The Underwriters;

- a) On the happening of Damage in respect of which a claim is made may without thereby incurring any liability or diminishing any of the Underwriters' rights under this Certificate enter take or keep possession of the Premises where such Damage has occurred and take possession of or require to be delivered to the Underwriters any Property Insured and deal with such property for all reasonable purposes and in any reasonable manner

No property may be abandoned to the Underwriters whether taken possession of by the Underwriters or not.

- b) shall have full discretion in the conduct of any proceeding and in the settlement of any claim.

- c) in the event the amount of claim is reduced under the Claims & Remedy Condition:

- i) Underwriters shall retain their sole rights to conduct the claim including Your proportion but all defence costs shall be met by Underwriters, or
- ii) conduct Your proportion of the claim and shall be responsible for Your own costs.

Certificate Conditions (continued)

Claims - Your Duties

On the happening of any event which may give rise to a claim You shall;

- a) General - applicable to all Sections;
 - i) notify the Underwriters immediately, but in any event, within 30 days by calling 0330 100 6469
 - ii) take all practicable steps to recover property lost and otherwise minimise the claim
 - iii) inform the Police immediately and Underwriters within 14 days if the Damage is caused by thieves, malicious persons or vandals or by riot, civil commotion, strikes or labour disturbances
 - iv) give all information and assistance the Underwriters may require in a timely manner
- b) Applicable to Section 1 - Buildings;

Within 30 days or such further time as the Underwriters may in writing allow deliver to the Underwriters a written claim provided at Your own expense all details proofs and information regarding the cause and amount of Damage as the Underwriters may reasonably require together with details of any other insurances on any Property Insured by this Certificate and (if demanded) a statutory declaration of the truth of the claim and of any related matters
In certain circumstances Underwriters may require sight of freehold title or the insuring lease which must be provided by You within 30 days of any such a request.
No claim under this Section shall be payable unless the terms of this condition have been complied with.
- c) Applicable to Section 3 - Property Owners Liability and Section 4 - Employers Liability;
 - i) not make or allow to be made on their behalf any admission offer promise payment or indemnity without the written consent of the Underwriters
 - ii) immediately forward to the Underwriters every letter claim writ summons and process immediately upon receipt without acknowledgement
 - iii) advise the Underwriters in writing immediately they have any knowledge of any impending prosecution inquest Fatal Accident or Ministry Enquiry.

Claims - Underwriters' Rights

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- a) On the happening of Damage in respect of which a claim is made may without thereby incurring any liability or diminishing any of the Underwriters' rights under this Certificate enter take or keep possession of the Premises where such Damage has occurred and take possession of or require to be delivered to the Underwriters any Property Insured and deal with such property for all reasonable purposes and in any reasonable manner

No property may be abandoned to the Underwriters whether taken possession of by the Underwriters or not.
- b) shall have full discretion in the conduct of any proceeding and in the settlement of any claim.
- c) in the event the amount of claim is reduced under the Claims & Remedy Condition:
 - i) Underwriters shall retain their sole rights to conduct the claim including Your proportion but all defence costs shall be met by Underwriters, or
 - ii) conduct Your proportion of the claim and shall be responsible for Your own costs.

Certificate Conditions (continued)

Contracts (Rights of Third Parties) Act

The parties to this contract do not intend that any clause or term of this contract should be enforceable by virtue of the Contracts (Right of Third Parties) Act 1999 by any person who is not a party to this contract.

Data Protection Act 1998

We may store Your information on a computer and use it for administration, risk assessment, research and statistical purposes, marketing purposes and for crime prevention (see further details below). We will only disclose Your personal details to third parties, if it is necessary for the performance of Your contract with us.

In order to assess the terms of the insurance contract or administer claims that arise, We will need to collect data that the Data Protection Act defines as sensitive such as medical history or criminal convictions. By proceeding with this contract You will signify Your consent to such information being processed by the insurers or their agents.

We will keep Your information secure at all times. In certain circumstances, for example for systems administration purposes, We may have to transfer Your information to a country outside the EEA. Your insurance application, We will assume You are agreeable for Us to transfer Your information to a country outside the EEA.

E.U. Disclosure Clause

The Parties are free to choose the law applicable to this Insurance Contract. Unless specifically agreed to the contrary this insurance shall be subject to English Law.

Fraud

If any claim be in any respect fraudulent or if any fraudulent means or devices be used by You or anyone acting on Your behalf to obtain any benefit under this Certificate or if any Damage be occasioned by the wilful act or with Your connivance then Underwriters shall be entitled:

- a) not to pay the claim,
- b) recover from You any sums paid by the Underwriters to You in respect of the claim, and
- c) to treat this Certificate as being terminated with effect from the time of the fraudulent act.

If the Certificate is treated as having been terminated the Underwriters shall be entitled to:

- a) refuse all liability to You under the Certificate in respect of the relevant event occurring after the time of the fraudulent act, and
- b) not return any of the premiums paid under the Certificate.

Non Invalidation

The Certificate of insurance shall not be invalidated if there is a change in the use of the Premises which constitutes an increase in the risk of Damage which is unknown to You provided that, immediately You become aware of any change in use You give notice to Underwriters and pay an additional premium if required.

Subrogation

Any claimant under this Certificate shall at the request and at the expense of the Underwriters take and permit to be taken all necessary steps for enforcing rights against any other party in Your name before or after any payment is made by the Underwriters

The Underwriters shall be entitled to take over and conduct in Your name the defence or settlement of any claim or to prosecute in Your name at their own expense and for their own benefit any claim for indemnity or damages or otherwise.

Definitions

In this Certificate, words that are highlighted in bold have the following meanings:

Aerials

Satellite dishes, television or radio Aerials, Aerial fittings, Aerial masts and plinths.

Business

The ownership by You of the Premises including;

- a) maintenance, occupation or use of the Property Insured by You
- b) private work undertaken with Your prior consent by Employees for any director or senior official

Brown Electrical Goods

Any electrical item except washing machines, kettles, toasters, sandwich makers, dish washers, fridges, freezers, spin dryers, tumble dryers, microwave ovens and vacuum cleaners.

Buildings

The building(s) situated at the addresses(s) specified in the Schedule including its: domestic outbuildings, garages, greenhouses, terraces, patios, paths, drives, footpaths, walls, fences, hedges, gates, swimming pools, tennis courts, squash courts, fixtures & fittings (including carpets, flooring and blinds) and interior decorations

Building Works

Any works that include removal or alteration of load bearing walls, construction of new buildings and extensions, underpinning, demolition, re-roofing and installation of cavity wall insulation.

Certificate

The entirety of the Certificate, the Schedule and/or any endorsements or amendments (whether or not such endorsements or amendments are agreed prior to the Certificate of insurance coming into force or at any time thereafter).

All references to the terms, conditions and exclusions of the Certificate shall be construed as referring to the entire Certificate.

Contents

Household goods, furnishings and appliances, and Aerials for which You are responsible.

Damage(d)

Accidental physical loss, damage or destruction.

Defined Peril

The words Defined Peril shall mean:

- a) fire, but excluding any Damage to the Property Insured caused by:
 - i. explosion resulting from fire
 - ii. earthquake or subterranean fire
 - iii. its own spontaneous fermentation or heating
 - iv. its undergoing any heating process or any process involving the application of heat
- b) lightning
- c) explosion but excluding any Damage caused by or consisting of the bursting of a boiler or other vessel, machine or apparatus used for non domestic purposes where internal pressure is due to steam only belonging to or under Your control
- d) aircraft or other aerial devices or articles dropped there from
- e) earthquake

Definitions (continued)

- f) storm excluding:
 - i) Damage by flood whether resulting from storm or otherwise
 - ii) Damage attributable solely to a change in the water table level
- g) flood excluding Damage attributable solely to a change in the water table level
- h) impact by any road vehicle (including goods falling from them) or animal not belonging to You or under Your control, falling trees, branches and falling aerials but excluding Damage arising from the weight of any vehicle
- i) Subsidence

We will pay for Damage caused by Subsidence or heave of the site the Buildings stand on or landslip subject to the following exclusions:

1. Damage caused by or resulting from the settlement or movement of made up ground or coastal or river or watercourse erosion
2. Damage caused by faulty design, workmanship or material
3. Damage caused by demolition of or alterations or repairs to the Buildings
4. Damage caused by solid floor slabs moving, unless the foundations beneath the outside walls of the Buildings are Damaged at the same time and by the same cause The Buildings or land it is on settling, shrinking, bedding down or expanding
5. Damage to walls, gates, fences, terraces, patios, paths, drives, footpaths, walls, hedges, swimming pools, tennis courts & squash courts or service tanks unless the Buildings were Damaged at the same time and by the same cause
6. Damage which originated prior to the Inception of this cover
7. We will not pay for normal settlement or bedding down of new structures

Employee(s)

- a) Any person under a contract of service or apprenticeship with You
- b) Any person who is hired to or borrowed by You
- c) Any person engaged in connection with a work experience or training scheme
- d) Any labour master or person supplied by him
- e) Any person engaged by labour-only sub-contractors
- f) Any self-employed person working on a labour only basis Your control or supervision.
- g) Any voluntary helper;

while working for You in connection with the Business

Injury

Accidental death of, accidental physical bodily Injury, physical illness or physical disease to, any third party

Insured/You/Your

The person, people or entity named in the Schedule.

Insured Event

A claim You have made under a section of this Certificate for which Underwriters have agreed to provide indemnity.

Definitions (continued)

Money

Cash, bank and currency notes, cheques, postal orders, postage stamps, savings stamps and saving Certificates, premium bonds, luncheon vouchers, traveller' s cheques, phone cards, season tickets, gift vouchers, securities, documents, promotion vouchers and air miles vouchers.

Period of Insurance

The period of insurance specified in the Schedule

Premises

The Address(es) specified in the Schedule.

Property Insured

The Buildings and Contents at the addresses(s) specified in the Schedule if and to the extent they are included in the Schedule.

Renovation(s)

Internal painting and decorating, tiling, replacement of bathroom and/or kitchen fixtures and fittings including sinks, wash basin, w.c., bath and shower, carpeting, internal joinery, plastering, rewiring, installation/repair of central heating and external window replacement but excluding:

- (i) Building Works, and
- (ii) Renovation forming part of a Building Works contract or project

Schedule(s)

The Schedule specifying the terms and extent of this Certificate.

Sum Insured/Limit of Indemnity

The sum or limit specified in the Schedule as applying to the relevant Section of this Certificate or items insured.

Territorial Limits

Great Britain Northern Ireland the Channel Islands or the Isle of Man.

Unoccupied

When the Premises (or any part thereof) are untenanted or not resided at for a period in excess of thirty consecutive days

Valuables

Any article made from precious metal, jewellery, fur, watches, photographic equipment, binoculars, telescopes, pictures, works of art, curios, stamp collections, coin collections medal collections or computer equipment.

We/Us/Our/Underwriters

Royal & Sun Alliance Insurance plc

Royal & Sun Alliance Insurance plc (No. 93792) is registered in England and Wales at St. Mark's Court, Chart Way, Horsham, West Sussex, RH12 1XL.

AIG Europe Limited

AIG Europe Limited is registered in England: company number 1486260. Registered address: The AIG Building, 58 Fenchurch Street, London EC3M 4AB.

Covéa Insurance plc

Covéa Insurance plc, Registered in England and Wales No. 613259.

Registered office, Norman Place, Reading, RG1 8DA.

All Insurers are authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.

Complaints Procedure

If You have any questions, concerns or wish to make a complaint about the sales process or suitability of Your Policy, You should contact the Insurance Broker who arranged this Policy for You.

If Your complaint relates to any other matter including claims, You should contact:

The Complaints Manager
Commercial Express
B1 Custom House
The Waterfront
Level Street
Brierley Hill
DY5 1XH
Phone 0800 978 8007
Email complaints@commercialexpress.co.uk

You may also have the right to refer Your complaint to:

The Financial Ombudsman Service
Exchange Tower,
London,
E14 9SR
Phone 08000 234 567

Further information is available from them and on www.financial-ombudsman.org.uk

Your rights as a customer to take legal action are not affected by the existence or use of the complaints procedure mentioned above. However the Financial Ombudsman Service will not adjudicate on any cases where litigation has commenced.

Financial Services Register

The Financial Services Register can be checked by visiting the Financial Conduct Authority website on www.fca.org.uk or by calling 0800 111 6768.